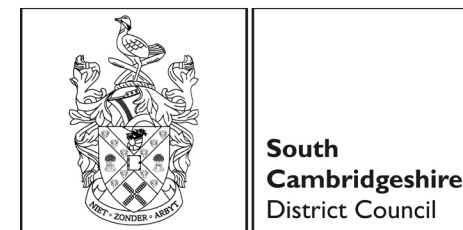


Appendix B



NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 between **12 September 2013 and 27 February 2014**

Notice is hereby given of:

Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

(1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards

(2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Maggie Jennings on 01954 713029 or by e-mailing Maggie.Jennings@scambs.gov.uk*

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)

Information relating to any individual

Information which is likely to reveal the identity of an individual

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Information which reveals that the authority proposes:

to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

to make an Order or Direction under any enactment

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning

Councillor Simon Edwards

Councillor Pippa Corney

Councillor Mark Howell

Councillor Mick Martin

Councillor David Whiteman-Downes

Councillor Tim Wotherspoon

Councillor Nick Wright

Leader of the Council

Deputy Leader and Finance and Staffing

Planning Policy and Localism

Housing

Environmental Services

Corporate and Customer Services

Northstowe

Planning and Economic Development

Key and non-key decisions expected to be made from 12 September 2013

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Discretionary Housing Payments: Revised Policy Key	Cabinet	12 September 2013		Finance and Staffing Portfolio Holder Dawn Graham, Benefits Manager	Report (publication expected 4 September 2013)
Discretionary Housing Payments (DHP) for Council Tenants: Additional funding request Key	Cabinet	12 September 2013		Housing Portfolio Holder Stephen Hills, Affordable Homes Director	Report (publication expected in 4 September 2013)
Enforcement and Inspection Review Non-Key	Cabinet	12 September 2013		Environmental Services Portfolio Holder Mike Hill, Health and Environmental Services Director	Report (publication expected 4 September 2013)
County-wide Asset Management Plan Key	Cabinet	12 September 2013		Corporate and Customer Services Portfolio Holder	Report (publication expected 4 September 2013)

				Alex Colyer, Executive Director, Corporate Services	
Position Statement: Finance, Performance and Risk Non-Key	Cabinet	12 September 2013		Corporate and Customer Services Portfolio Holder John Garnham, Head of Finance, Policy & Performance, Richard May, Policy and Performance Manager	Report: Quarter 1 (publication expected 4 September 2013)
Materials Recycling Facility (MRF) Procurement Process Key	Cabinet	12 September 2013		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report (publication expected 4 September 2013)
Localised Council Tax Support Scheme 13/14: Review of Operation Key	Cabinet	12 September 2013		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Dawn Graham, Benefits Manager	Report (publication expected 4 September 2013)

<p>MILTON AND WHADDON: Improving existing Gypsy and Traveller accommodation</p> <p>Key</p>	<p>Cabinet Council</p>	<p>12 September 2013 26 September 2013</p>		<p>Housing Portfolio Holder Stephen Hills, Affordable Homes Director</p>	<p>Report with recommendation to Council (publication expected 4 September 2013)</p>
<p>Community Awards 2013/14</p> <p>Non-Key</p>	<p>Planning Policy and Localism Portfolio Holder</p>	<p>17 September 2013</p>		<p>Planning Policy and Localism Portfolio Holder Gemma Barron, Partnerships Manager</p>	<p>Report (publication expected 9 September 2013)</p>
<p>Community Led Plans and Neighbourhood Plans</p> <p>Key</p>	<p>Planning Policy and Localism Portfolio Holder</p>	<p>17 September 2013</p>		<p>Planning Policy and Localism Portfolio Holder Gemma Barron, Partnerships Manager</p>	<p>Report (publication expected 9 September 2013)</p>
<p>MILTON: Park Life - Review of 2013 and Decision for 2014</p> <p>Key</p>	<p>Planning Policy and Localism Portfolio Holder</p>	<p>17 September 2013</p>		<p>Planning Policy and Localism Portfolio Holder Gemma Barron, Partnerships Manager, Kirsty Human</p>	<p>Report (publication expected 9 September 2013)</p>

Community Right to Bid: Process Non-Key	Planning Policy and Localism Portfolio Holder	17 September 2013		Planning Policy and Localism Portfolio Holder Clare Gibbons, Development Officer	Report (publication expected on 9 September 2013)
Cambridge Local Plan: Cambridge City Council Consultation on Proposed Submission Non-Key	Planning Policy and Localism Portfolio Holder	17 September 2013		Planning Policy and Localism Portfolio Holder Keith Miles, Planning Policy Manager	Report (publication expected 9 September 2013)
Cambridge and South Cambridgeshire Draft Transport Strategy: Cambs County Council Consultation Non-Key	Planning Policy and Localism Portfolio Holder	17 September 2013		Planning Policy and Localism Portfolio Holder Keith Miles, Planning Policy Manager	Report (publication expected 9 September 2013)
Planning: Government Consultation on Greater Flexibilities for Change of Use Non-Key	Planning Policy and Localism Portfolio Holder	22 October 2013		Planning Policy and Localism Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report (publication expected 9 September 2013)

Parish Councils: Loan Scheme Key	Leader's Portfolio Meeting	24 September 2013		Leader of Council Clare Gibbons, Development Officer	Report (publication expected 16 September 2013)
Procuring a Green Deal Partner Relationship Key	Leader's Portfolio Meeting	24 September 2013		Leader of Council Siobhan Mellon, Parish Energy Project Officer	Report (publication expected 16 September 2013)
Grantfinder (Grant Funding Software) Non-Key	Leader's Portfolio Meeting	24 September 2013		Leader of Council Gemma Barron, Partnerships Manager	Report (publication expected 16 September 2013)
Cross-border Waste Collection: Service Level Agreement with Cambridge City Council Key	Environmental Services Portfolio Holder	24 September 2013		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report and Agreement (publication expected 16 September 2013)
Asset Management Policy Key	Council	26 September 2013		Housing Portfolio Holder	Report with recommendation from the Housing Portfolio Holder (publication expected 18)

				Anita Goddard, Housing Operational Services Manager	September 2013)
Homelessness Strategy 2013-2018 Key	Housing Portfolio Holder	16 October 2013		Housing Portfolio Holder Susan Carter, Housing Advice and Options Manager, Heather Wood, Housing Advice and Options Manager	Report and Strategy (publication expected 8 October 2013)
Design and Quality Charter Non-Key	Housing Portfolio Holder	16 October 2013		Housing Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	Report and Charter (publication expected on 8 October 2013)
Licensing (2003 Act) Policy: Review Non-Key	Licensing Committee Council	17 October 2013 28 November 2013		Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer	Report and Policy for recommendation to Council (publication expected on 9 October 2013) Report and Policy (publication expected 9 October 2013)

<p>Planning and New Communities: Historic Buildings Service Restructure</p> <p>Key</p>	<p>Planning and Economic Development Portfolio Holder</p>	<p>22 October 2013</p>		<p>Planning and Economic Development Portfolio Holder</p> <p>Jo Mills, Planning and New Communities Director</p>	<p>Report (publication expected on 14 October 2013)</p>
<p>Heritage Guardianship Sites and Closed Churchyards</p> <p>Key</p>	<p>Planning and Economic Development Portfolio Holder</p>	<p>22 October 2013</p>		<p>Planning and Economic Development Portfolio Holder</p> <p>David Bevan, Conservation Manager</p>	<p>Development Portfolio Holder's Meeting Report (publication expected on 14 October 2013)</p>
<p>Redundancy Policy: Review</p> <p>Non-Key</p>	<p>Cabinet</p>	<p>14 November 2013</p>		<p>Finance and Staffing Portfolio Holder</p> <p>Susan Gardner Craig, Human Resources Manager</p>	<p>Report (publication expected 6 November 2013)</p>
<p>Children and Young People's Plan</p> <p>Key</p>	<p>Cabinet</p>	<p>14 November 2013</p>		<p>Environmental Services Portfolio Holder</p> <p>Gemma Barron, Partnerships Manager</p>	<p>Report and Plan (publication expected 6 November 2013)</p>

Ageing Well Strategy Key	Cabinet	14 November 2013		Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager, Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy (publication expected 6 November 2013)
Review of Medium Term Financial Strategy, including consideration of capital accounting policy Key	Cabinet	14 November 2013		Finance and Staffing Portfolio Holder John Garnham, Head of Finance, Policy & Performance	Report (publication expected 6 November 2013)
Community Infrastructure Levy (CIL): Charging Schedule Key	Cabinet Planning and Economic Development Portfolio Holder Council	14 November 2013 20 March 2014 24 April 2014		Planning and Economic Development Portfolio Holder Planning and Economic Development Portfolio Holder James Fisher, S106 Officer	Report (publication expected 6 November 2013) Report (publication expected 12 March 2014) Report to agree charging schedule following consultation

					(publication expected 16 April 2014)
Corporate Plan Priorities 2014-2019 Key	Cabinet Cabinet Council	14 November 2013 13 February 2014 27 February 2014		Corporate and Customer Services Portfolio Holder Richard May, Policy and Performance Manager	Report and Draft Plan for consultation (publication expected 6 November 2013) Report and Plan (publication expected 5 February 2014) Report and Plan with recommendation from Cabinet (publication expected 19 February 2014)
Future Housing Investment Plans Key	Cabinet Council	14 November 2013 28 November 2013		Housing Portfolio Holder Stephen Hills, Affordable Homes Director	Report (publication expected 6 November 2013)
Health and Well-being Strategy Key	Cabinet Council	14 November 2013 28 November 2013		Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager, Iain Green,	Report and Strategy (publication expected 6 November 2013)

				Environmental Health Officer (Public Health Specialist)	
Localised Council Tax Support Scheme 2014/15 Key	Cabinet Council	14 November 2013 23 January 2014		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Dawn Graham, Benefits Manager	Report and draft scheme (publication expected 6 November 2013) Report and Scheme (publication expected 15 January 2014)
Economic Development Update Non-Key	Planning and Economic Development Portfolio Holder	26 November 2013		Planning and Economic Development Portfolio Holder Jo Mills, Planning and New Communities Director	Report (publication expected 18 November 2013)
Waste Partnership Joint Working Arrangements Key	Cabinet	13 January 2014		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report (publication expected 3 January 2014)
Medium Term	Cabinet	13 January 2014		Finance and Staffing	Report and

<p>Financial Strategy, including draft Government Settlement, draft Revenue and Capital Estimates, Rollovers, Business Rate Pooling and Localised Council Tax Support Scheme Implications</p> <p>Key</p>	<p>Council</p>	<p>23 January 2014</p>		<p>Portfolio Holder</p> <p>John Garnham, Head of Finance, Policy & Performance</p>	<p>appendices for recommendation to Council (publication expected 3 January 2014)</p>
<p>Medium Term Financial Strategy (General Fund budget 2014/15 including Council Tax setting), Housing Revenue Account (including housing rents), Capital Programme 2014/15-2018/19 and Treasury Management (Revised 2013/14 and 2014/15)</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>13 February 2014</p> <p>27 February 2014</p>		<p>Finance and Staffing Portfolio Holder</p> <p>John Garnham, Head of Finance, Policy & Performance</p>	<p>Report and appendices with recommendation to Council (publication expected 5 February 2014)</p>